

St. Paul's Leadership Team Minutes Draft

April 5, 2023

Welcome

In Attendance: Mary Phelps, Peggy Goddard, Gloria Tozek, Kathy Duncan, Harvey Watt, Ted Reeve, Craig Maltby. **Guests** Cathy Brown and Peg Eberhard
Regrets: Chris Atkinson, Fred Kallin and Mary Johnson.

1. Approval of the minutes of March 1, 2023 moved by Harvey and seconded by Peggy Goddard

2. Financial Report – Eric

Statement of Operations is for end of February 2023.

Offering is holding steady.

Special Events are working well.

There will be a plant sale with half the proceeds going to St. Paul's.

Rentals continue to be strong and a new contract with Lakehead University for overflow classes has been signed.

Fred Kallin signed the agreement with Ontario Energy Wholesalers for gas and hydro.

Capital projects are starting with the ramp and East Atrium steps. Moneys are secured for the ramp. The Lenten Campaign has brought in half of the \$5 500 required to complete the cost covering for the steps.

Dishwasher purchase will be made through a possible Grant. (see Grant applications)

Roof will be over \$ 20 000 with work beginning soon. The anniversary appeal will be used to help with that cost.

Craig Maltby will assume role of Treasurer as of the May LT meeting. A motion was made by Peggy Goddard and seconded by Harvey that Craig will become a signer for St. Paul's.

3. Peg Eberhard and Cathy Brown- report to LT on their Ad Hoc Committee work for a new Musical Director.

Peg brought forward the recommendations for the Ad Hoc Committee. It was a committee that within 6 weeks was able to gather information, interview key players and come to a consensus on valid recommendations. The recommendation was to hire a new Director of Music by September 2023. But the findings also indicated that a status quo was not what was being sought. Discussion about the feedback regarding this change was fostered by Peg's explanation of the comments made to the committee. This does have broad implications for moving forward. For example how it may impact the minister's role.

The report was accepted with Thanks to Peg and the committee.

Cathy Brown spoke about process. M and P in conjunction and input from the Ad Hoc Committee will write a description for the role of Music Director at St. Paul's, Orillia. It will be vetted by the Leadership Team. Advertisements and other methods will be used to find candidates. A selection committee will be chosen.

4. Blair's retirement gathering. Mary reported that a committee of Doug Anderson, John Jefferies, Cathy Brown and Jim Lewis were making plans for a service and potluck event on the last Sunday in June. Details are still being worked out.

5. Grant information update

Approval was given for Bruce McWhinnie to write an application for a Dishwasher from Orillia Community Foundation. The motion was made by Peggy and seconded by Kathy. A second application to Orillia Community Foundation for the Ramp Project was put on hold until the Fall.

City of Orillia Grants program offers a workshop April 13 on how to apply for funding from the City. Craig Maltby will go to the workshop and submit an application for a Grant. The “ask” will be for enhancements to the exterior of the building around the new ramp. A motion was made by Peggy and seconded by Kathy to approve the writing of the grant.

Mary reported on the Federal Government’s Community Services Recovery Fund. It had a challenging procedure and ambiguity led to a misunderstanding of the purpose of the grant. However the work on the grant has lead to a solid description and role that a fundraiser might begin a task to develop a donor base.

Fred Kallin and Doug Daley submitted an application for a Federal Greening Grant valued at over \$200,000 for heat pumps that would provide air conditioning for the Great Hall. It was a complicated and arduous application to write but Kudos to the team who persevered to submission.

6. Update on Adaptive Conversations-Ted The Monday morning group will continue. The Monday evening Lenten group have completed their sessions. It was an opportunity for the participants to slow down and consider the ethos of St. Paul’s as they imagine the future. Leadership supports the idea of offering further sessions to continue the Adaptive Conversation format.

Governance Structure Ted reported that he had met with the Coordinators and suggested a review of our governance structure based on the few numbers of volunteers on some committees. He is suggesting a June event that draws the LT, Coordinators and others who have Leadership responsibilities to gather and discuss the way forward.

Indigenous Month- This was not reported on. There will be many events at Rama and St. Paul’s on the weekend of JUNE 2 and 3. This will include a concert with Thompson Highway.

7. The “Blair Book” project. Robert Chapman is proposing a collection of information about Blair. He has an editor and a group of folks writing testimonials about Blair. He wants the book to be sponsored and wishes to make 100 copies.

He had no costing. It was not allotted for in the Budget. Mary will report to him to find out more details and make suggestions regarding the number of books.

8. Updates

Pub nights- Pub Nights continue to be successful. May 12 is organized. Orillia Big Band will play for a dance in Sept. And 2 more Pub nights in October and November are being planned.

Transition to new board- Gloria will become the chair as of the May LT meeting, Mary Phelps will become the past chair. Craig Maltby will become the Treasurer of St. Paul's and team member for the May meeting. Chris Atkinson will continue as secretary. Fred Kallin, Mary Johnson, Harvey Watt, Kathy Duncan will continue on the LT as members at large. Ted is the ministerial representative.

Peggy and Eric have completed their tenures on the Leadership Team.

9. Adjournment of the meeting: moved by Eric

Date Approved: _____

Chair, Leadership Team: _____

Secretary, Leadership Team: _____